



Board of Directors Job Position

Northwest Organization for Animal Help
Stanwood, Washington

COMPANY DESCRIPTION

Northwest Organization for Animal Help (The NOAH Center) is a 501(c)(3) non-profit dedicated to stopping the euthanasia of healthy, adoptable, and treatable homeless dogs and cats. We are committed to high-quality spay and neuter programs available for low-income residents, family-friendly pet adoptions, humane education, and volunteer programs through our state-of-the-art facilities and Spay/Neuter Center.

Since opening our Stanwood location in 2003, we have performed over 125,000 spay/neuter surgeries, adopted more than 45,000 pets, and fostered 12,000 homeless animals.

ORGANIZATION BACKGROUND

The NOAH Center was formed in 1986 as a non-profit, local animal shelter on Camano Island. In 2003, we built our current facility. Since that time, we have focused on helping area animal shelters that lacked resources and were faced with euthanizing healthy, adoptable animals. Initially, we focused mainly on overcrowded shelters in Snohomish, Skagit, Whatcom, and Island Counties. But, gradually, we broadened our reach across all of Washington State and throughout the country.

The NOAH Center is committed to achieving the following:

- Provide family-friendly pet adoptions to ensure that animals transported from overcrowded partner shelters are given a second chance.
- Provide free feral cat surgeries and affordable spay/neuter services for pets of low-income families to reduce overpopulation in our community.

For more information about our programs and services, view our annual report:

https://www.thenoahcenter.org/file_download/inline/4941798a-a61f-422a-b025-f2527e9a6364

POSITION DESCRIPTION

The NOAH Center seeks a well-connected leader passionate about animal welfare and can leverage his/her networks and resources to support our organization positively.

HOW TO APPLY

Please submit a letter of interest and professional resume to Stacie Ventura, Executive Director at stacie@thenoahcenter.org. This position is open until filled.

BOARD OF DIRECTORS ROLES AND EXPECTATIONS

Purpose of the Board: To advise, govern, oversee the organizational direction, and assist with the leadership and general promotion of The NOAH Center to support the organization's mission and needs.

Major responsibilities:

Members of the board share these responsibilities while acting in the interest of The NOAH Center. Each member is expected to make recommendations based on their experience and vantage point in the community.

- Oversight of organizational leadership
- Organization of the board of directors, officers, and committees
- Financial oversight, including adoption and oversight of the annual budget
- Hiring, evaluation, and professional development of the Executive Director
- Review of organizational and programmatic reports
- Promotion of the organization
- Fundraising and outreach
- Participation in and support of Board development
- Identification and acknowledgment of any conflicts of interest in adherence to the conflict of interest policy (to be written and adopted)

Length of term: Two years, which may be renewed pending approval of the board.

Meetings and time commitment:

- The board of directors meets 1-4 times a year at The NOAH Center in Stanwood or via video conferencing. Meetings typically last 60-90 minutes. Meetings are scheduled in advance and with consultation with board members as to scheduling.
- Board members are asked to attend special events hosted by The NOAH Center, as they are able.

Expectations of board members:

- Profess a passion for the mission of The NOAH Center.
- Attend and participate in meetings regularly and special events as able.
- Serve on standing and ad-hoc committees as necessary.
- Be alert to community concerns that can be addressed by The NOAH Center's mission, objectives, and programs.
- Help communicate and promote The NOAH Center's mission and special events to the community.
- Become familiar with The NOAH Center's finances, budget, and financial/resource needs.
- Have an understanding of the programs and services offered by The NOAH Center.
- Financially support The NOAH Center in a manner commensurate with one's ability.